



UNDER THE AEGIS OF THE MINISTRY OF ARTS AND CULTURAL HERITAGE

Royal Road, Coteau Raffin  
9<sup>th</sup> Floor, Suite 9006, Hennessy Court Ltd, Port-Louis.  
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Website: <https://lemorneheritage.govmu.org/>

**VACANCY FOR THE POST OF HERITAGE GUIDE (one-year contractual basis)**

Applications are invited from qualified candidates who wish to be considered for appointment as Heritage Guide at the Le Morne Heritage Trust Fund.

**II. AGE LIMIT**

Candidates, unless already in the Public Sector, should not have reached their **45<sup>th</sup>** birthday by the closing date for the submission of applications.

**III. QUALIFICATIONS:**

**A.** A Cambridge School Certificate with credit in English Language and French obtained on one certificate or Passes in at least five subjects with at least Grade C in English Language and French obtained on one certificate at the General Certificate of Education “Ordinary Level” **or** an equivalent qualification acceptable to the Board.

**Note**

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

**B.** Candidates should: -

- (i) have a general knowledge of Mauritian History or history of Slavery in Mauritius;
- (ii) be fluent in English, French and Creole;
- (iii) have excellent communication and interpersonal skills; and
- (iv) be computer literate.

**NOTE**

1. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius**

**Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

2. Candidates may be required to take part in a written examination.
3. The Le Morne Heritage Trust Fund reserves the right:
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) **not** to make any appointment following this advertisement.

#### **IV. DUTIES:**

1. To perform guided visits of the Le Morne Cultural Landscape including the Le Morne Brabant Mountain, the Trou Chenilles Open Air Museum and the International Slave Route Monument;
2. To provide historical commentaries on the World Heritage property and the history of slavery in Mauritius and “marronage” during guided visits;
3. To keep abreast of information regarding historical sites and the history of slavery;
4. To service the information counters of the Trust Fund;
5. To assist in promoting the World Heritage property and liaise with community groups and other relevant organisations through public outreach programs;
6. To assist in educational activities and dissemination of knowledge for educational purposes through public outreach programs;
7. To assist the Site Manager or Assistant Site Manager in the day-to-day management of the site and to produce visitor management reports including statistics on the number of visitors and survey for feedback of visitors;
8. To perform office work as may be required;
9. To use ICT in the performance of his duties; and
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Heritage Guide in the roles ascribed to him.

**Note:** The Heritage Guide will be required to work at **staggered** hours including Saturdays and outside normal working hours including Sundays and Public holidays.

## V. SALARY, TERMS AND CONDITIONS OF EMPLOYMENT

The selected candidate will be offered contract employment on the following terms and conditions:

1. **Salary:** A salary between Rs 16785 and 34825 a month depending on qualifications and experience.
2. **Travelling Allowance:** In accordance with regulations in force.
3. **Gratuity:** A gratuity at the rate of two months' salary on completion of twelve months' satisfactory service.
4. **Termination of Contract**
  - (i) The Le Morne Heritage Trust Fund may at any time terminate the employment of the officer by giving one month's notice in writing or by paying one month's salary.
  - (ii) The officer may resign from his/her employment by giving one month's notice in writing or by paying one month's salary to the Le Morne Heritage Trust Fund.
  - (iii) Should the officer, in any manner misconduct himself/herself, the Le Morne Heritage Trust Fund may terminate his/her employment forthwith and thereupon all the rights and advantages reserved shall cease.

## VI. MODE OF APPLICATION

1. Qualified candidates should submit their applications on the prescribed form which may be obtained on the website of the Ministry of Arts and Cultural Heritage (<https://ministry1.govmu.org/mach/>) and on the website of the Le Morne Heritage Trust Fund (<https://lemorneheritage.govmu.org/>) **or** at the Reception Counter of the Le Morne Heritage Trust Fund offices, **either** at 9<sup>th</sup> Floor, Suite 9006, Hennessy Court Ltd, Cnr Pope Hennessy and Suffren Streets, Port Louis **or** at Royal Road, Coteau Raffin from Mondays to Fridays from 9.00 hours to 15.30 hours.
2. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.
3. Application Forms together with Curricula Vitae and copies of academic certificates should be forwarded by registered post to **The Director, Le Morne Heritage Trust Fund, 9<sup>th</sup> Floor, Suite 9006, Hennessy Court Ltd, Cnr Pope Hennessy and Suffren Streets, Port Louis.**

## VI. CLOSING DATE

Applications should reach the Director, Le Morne Heritage Trust Fund, not later than **15.00 hours** local time on **Tuesday 9<sup>th</sup> January 2024**. Applications

received after the closing date and time will **not** be considered. The post applied for should be clearly marked on the top left-hand corner of the envelope.

**IMPORTANT**

The post which falls under the Office of the Le Morne Heritage Trust Fund is restricted for service in the Le Morne Cultural Landscape.

Date: 14<sup>th</sup> December 2023

Le Morne Heritage Trust Fund  
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Port-Louis.  
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